

2007 LSTA PROJECT EVALUATION

Please complete this form and the final [financial report](#) and send electronically with the project [budget](#) to Connie Rendfeld (crendfeld@statelib.lib.in.us). Submit by mail two copies of any publicity or samples of any items produced (if applicable) and not already submitted with a quarterly progress report. Mail to: LSTA Consultant, Library Development Office, Indiana State Library; 140 North Senate Ave., Indianapolis IN 46204.

Project # _____

Library Name _____

Library Web Address _____

Project Title _____

Project Director _____

Phone _____ E-Mail _____

LSTA Funds Expended \$ _____ Cash Match \$ _____

In Kind Contributions \$ _____ Total Cost of Project \$ _____

Population of Library Community _____ Number of persons served by project _____

Start Date _____ End Date _____

Primary Users (State one primary and circle two or fewer secondary) _____

Adults	Children	Institutionalized persons	Library staff and volunteers
Non/limited English speaking persons	People with special needs		Pre-school Children
Public Library Trustees	Rural Populations		Seniors
Statewide Public	Urban Populations		Young Adult and Teens

Primary Service (State one) _____

Circle two or fewer secondary services below

Continuing Education for the Public	Cultural Heritage Programs	Digital and Digital Library Projects
Economic Development	Education Related Services for Children	Virtual Library Services
Information Access Services	Institutional Library Services	Intergenerational Programs
Interlibrary loan	Library Development	Literacy Programs
Mobile Services	Outreach Services	Software and Equipment
Staff Development and Training	Technology Infrastructure	Training for the Public

2007 LSTA PROJECT EVALUATION

State wide? _____ Partnership? _____ Replicable? _____ OBE Related? _____

Project Goal/Purpose (This can be one or many paragraphs). Include what was done, for whom, and for what expected output(s), outcome(s) or benefit(s). If project is replicable, please describe appropriate types of libraries for the project.

Project Activities/Methods: How was the project carried out? **Include numbers.** List training sessions; workshops; items and services purchased; and other project activities here. Mention ways the service was promoted. (This can be one or many paragraphs).

Project Grant Funds: Describe how the grant funds were used? List any equipment that was purchased with grant funds.

Project Outputs: Measure tangibles generated by the project (services or products provided). **Include Numbers/Percentages of participants in project activities i.e., how many persons completed a workshop or how many items were digitized.** (This can be one or many paragraphs.)

2007 LSTA PROJECT EVALUATION

Project Outcome(s): Measure changes in the target audience's skills, knowledge, behavior, attitude, status, or life condition brought about by experiencing the project. **Include a description of the ways outcome information was gathered such as through a survey, pre- and post-tests given in training, or other systemic measures of intended outcomes.** (This can be one or many paragraphs.)

Budget Page

Attach a copy of your application budget page. If transfers from one category to another occurred, please attach the [updated budget page](#) that reflects your actual expenditures.

Other Results: Results not documented in Project outputs or outcomes. (This can be one or many paragraphs).

Comments: (This can be one or many paragraphs.)